

HKFA REGULATIONS GOVERNING ADMISSION TO HKFA/FOOTBALL FORUM MEMBERSHIP

In accordance with Articles 7 to 11 of the Articles of Association, the HKFA Board has issued the following provisions:

1. Principle

1. Any organisation and person (legal or natural person) who wishes to become a member of HKFA/Football Forum must put forward an application that contains detailed information on its organization and its sports facilities/infrastructure.
2. Any applicant who wishes to become a member of HKFA/Football Forum must be 'primarily interested in the development of football or provide significant services to football'.

2. Application for Admission

1. Applications may be submitted to the HKFA general secretariat by any means of communication deemed appropriate, including in electronic form. In any case, the application must be made in written form, accompanied by documents and reports in original.
2. The HKFA general secretariat shall verify the completeness of the application. If the application is not complete, it shall be returned to the applicant with a deadline for submitting a revised application. The applicant must submit a full application within twelve months of the initial submission to HKFA. If the applicant fails to do so, the application will be rejected and the applicant may not submit further applications in the twelve months following the rejection of the application.
3. Any applications not submitted to the HKFA general secretariat shall be deemed invalid.

3. Contents of Application

The application for admission shall be submitted in the prescribed form (Form H for Football Forum applications and Form I for HKFA Membership applications) and must contain documentation listed in the points below. Any applications that do not meet the provisions of this regulation will be regarded as incomplete. All documents and reports must be originals.

- a) A set of statutes and rules which is legally valid;
- b) Copy of certificate of incorporation/certificate of society/business registration;
- c) Any other information/documents supporting the evaluation application. In the case of an application for Voting Membership, this will include evidence of making a significant contribution to football or providing significant services to football.

Individuals should submit a photocopy of the Hong Kong Identity Card/Passport and a statement of evidence to demonstrate contribution to the development of football in Hong Kong (max. 500 words) instead of the documentation mentioned in (a), (b), and (c) above.

4. General

The HKFA Board shall process all applications for admission and shall work in close cooperation with the HKFA general secretariat to verify the completeness of the application.

5. Support

The HKFA Board and general secretariat shall provide the applicant with any support it may require during the application procedure.

6. Interviews

The HKFA Board may interview the applicant at any time and in such circumstances, the applicant shall provide the necessary support.

7. Final Decision to Admit New Members

Voting Membership applications will be discussed by the HKFA Board and corresponding recommendations will be presented in the next meeting of the Assembly for final acceptance review.

Non-voting Membership and Football Forum Membership applications will be discussed by the HKFA Board in the next Board Meeting for final acceptance review.

8. Information

The HKFA may request additional information and documents from the applicant at any point during the application process.

NB: If there are any discrepancies in the interpretation of the English and Chinese text of these regulations, the English text is authoritative.