



Coach Registration Application

2021 - 22 Coach Registration Application

Please note the followings:

The Online Coach System has been started. Coaches can register through the system and pay the registration fee by credit card. (For previously registered coaches ONLY)

- A. Online Registration period is 1st July – 31st August. Account will be blocked on 1st September if not registered
- B. After 1st September, coaches must fill in the coach registration form then mail or hand in to HKFA
- C. Registration card will be mailed after verification of documents within 3 months.
- D. From the 2020-21 season (July 1, 2020), the validity period of coach registration will be changed to 3 seasons.

The coach registration fee is \$900 for this year (The fee includes 3-year membership of the [Sport Session Planner](#), which is an online football lesson plan software. The activation method will be sent with the coach card after registration.)

For enquiry, please email to coach@hkfa.com or contact our staff 21937301

Application Criteria: Application must be over 18 and possess valid coaching certificate

Application Procedure: Please return the completed application form and Letter of acceptance of the application for Sexual Conviction Record Check by the Hong Kong Police with applicant's name and the checking code to the HKFA. (Address: No.55 Fat Kwong Street, Kowloon)

*Application will not be accepted where any document is missing.

Special Notice: HKFA requirement of Continuing Education Point for coaches

Coaching Level	Points requirement
AFC Professional License Coach	30 points
AFC / HKFA "A" / "B" License Coach	30 points
AFC / HKFA "C" / "D" License Coach	20 points

(the sum of points in three seasons before registration)

According to the 'AFC Coaching Convention', to prevent to prevent coach after finishing the coaching course not to register. D. From the 2020-21 season (July 1, 2020), If coaches did not register in HKFA for two consecutive seasons, HKFA will not recognize the relevant qualifications. Coaches must finish the same level of refresher course in order to register again. If coaches did not register in HKFA for more than four consecutive seasons, they must take the same level coaching course again and pass the course in order to register again.

